



## Provider Access Policy

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**SIGNATURES:**

<b>Head Teacher</b>	
<b>Chair of Governors</b>	

## **1.0 Introduction**

This policy statement sets out Inscape House School arrangements for managing the access of providers to students at the school for the purposes of giving them information about further education or training. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Expectations**

We expect that all visitors follow the schools safeguarding processes and present information that contributes to the development of our learner's knowledge and understanding. Visitors must not present any information that may conflict and disregard our duty to promote tolerance of and respect for people of all faiths (or those of no faith), races, genders, ages, disability and sexual orientations (and other groups with protected characteristics).

## **2.0 Student Entitlement**

Students in years 8-14 whom it is appropriate are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education, apprenticeships and internships – through options events, group discussions, guest speakers, workshops and taster events
- To understand how to make applications for the full range of academic and technical courses.

## **3.0 Management of provider access requests**

A provider wishing to request access should contact:

Mrs Marie Young, Careers and Employability Leader

Telephone: 0161 283 4750

Email: via [myoung@togethertrust.org](mailto:myoung@togethertrust.org)

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#### **4.0 Opportunities for access**

A range of events will be integrated into the school's careers programme and the school will offer providers an opportunity to offer impartial advice to students and/or their parents:

Please speak to Careers Advisor Mrs Marie Young

[Marie.Young@togethertrust.org.uk](mailto:Marie.Young@togethertrust.org.uk)

or Post 16 Head of Department Mr Richard Nancollis

[Richard.Nancollis@togethertrust.org.uk](mailto:Richard.Nancollis@togethertrust.org.uk)

to identify the most suitable opportunity for you. The school policy on safeguarding sets out Inscape's approach to allowing visitors into school.

#### **5.0 Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The School will also make available specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Advisor (Mrs Marie Young) or a member of the SLT team.

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils. This will include support from education, support and therapy staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be displayed in the designated Careers base. The Careers base is accessible to all students at agreed periods during the educational day.